

Elmhurst Public Library Board

February 20, 2007

7:30 p.m. – 8:00 p.m.

Absent: Marsha Baker, Rose Walsh

Staff: 2 Public: 1

Observer: J. Davik

The meeting was called to order by President Frank Vanek promptly at 7:30 p.m. There was no Public Comment.

Consent Agenda and **Accounts Payable** were approved unanimously. The Consent Agenda included the following items:

- (1) Approval of minutes of the January 16, 2007, meeting.
- (2) Authorization for the purchase of four replacement faucets in Companion Care and staff washrooms. Cost: \$1445.
- (3) Authorization of a contract for the installation of an air pressure monitor for the Library building. Cost: \$1970.
- (4) Approval of a revised salary schedule, effective May 1, 2007, in response to recent legislation increasing the minimum wage in Illinois.

The following **Reports** were given:

- (1) Financial – Spending is on schedule.
- (2) Director – Report highlights:
 - Year-to-date circulation figures show a 10% increase.
 - Kathleen DeYoung, Head of Adult Services, retired after 15 years at the EPL. Her position was filled through internal promotion, and one new librarian was hired.
 - Director Boria described the automated HOLD system for library materials. She noted that the level of borrowing by the EPL from other libraries is about even with the level of lending to other libraries.
 - A Board member asked how librarians know how many copies of popular items should be ordered. Answer: 1 copy for every 3 reserves.
 - Director Boria distributed a Memo noting that the Library's Budget Hearing before the Mayor and City Council would take place on Monday, March 19.

Unfinished Business:

- (1) The Board approved FY 2007-2008 and FY 2008-2009 Operating Budgets.
- (2) The Board authorized administrative staff to contract with Comcast Cable to install a 6 Mb internet connection. Cost: \$79.95 per month.
- (3) The Board authorized staff to contract with the webmaster for up to 20 hours of work to migrate the website from the NSLS server to the EPL server. Cost: \$80 per hour.

The meeting was adjourned at 8:00 p.m.